

Volunteer Management Information System – Registration Process

USAG Mannheim Army Volunteer Corps – Applying for volunteer opportunities at www.myarmyonesource.com.

1. Log-in to www.myarmyonesource.com; if you have not already registered as a user for this site please refer to the Register icon, otherwise refer to the Log-in icon. This will establish your user name and password for the website.
(Be sure to register as a member of the USAG Mannheim)
2. Click on the large button labeled “Become A Volunteer” located near the upper right of the webpage.
3. Click on Volunteer Profile; complete all areas of your volunteer profile. Be sure you’re entering the last four digits of your SSN# and save.
This will ensure you’re a registered volunteer.
4. Access the Opportunity Locator link by clicking on the “become a volunteer” button
5. Interested people can search the database of volunteer opportunities by: USAG Mannheim, agency, or search by keyword (i.e. ACS, FRG, CYS)
6. Your search will produce a list of volunteer opportunities.
7. Click on the position of interest. This will supply you with a detailed outline of the position including the organization contact person.
8. Click on the “Apply” button.
9. Edit your contact information then click the “Submit” button.
10. An organization representative will contact you via the contact information provided in your registration.

If you have questions about these processes or would like to speak directly with the Army Volunteer Corps Program Manager please contact 0621-730-2759 or Army Community Service building 246 Sullivan Barracks.

